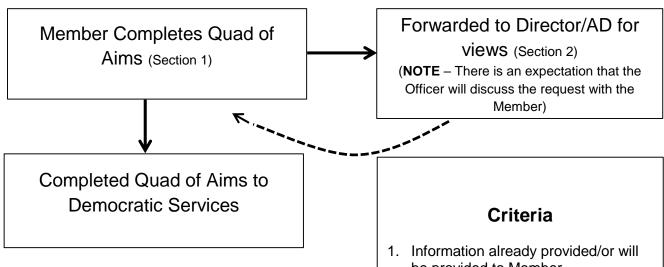
## **APPENDIX 2** PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME



Refer to Monitoring and Co-ordination Group for clarification of appropriate Scrutiny Committee and in cases of cross cutting issues if needed

Advise Chair of relevant Scrutiny Committee of the Quad of Aims and the view of Officers

> Include on next Scrutiny Committee Agenda (new work requests)

Scrutiny Committee decision about addition to Work Programme

- be provided to Member
- 2. Extent of workload involved in meeting request
- 3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
- 4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
- 5. About an individual or entity that has a right of appeal
- 6. Some other substantial reason

## Note

Statutory Scrutiny Officer can liaise with Member AD/Director and Chair over how best any requests can be dealt with